

**Russell Preschool Community**  
*Where Tradition Begins*



**Preschool Reopen Plan**  
**July 2020**

Russell Preschool Community and the Russell Independent School District Administrative Team have been working diligently on a 2020-2021 reopening plan. It has been challenging due to the unpredictable nature of COVID-19. Our first priority is the safety of our students, their families, and our employees. Our first preference is to return to preschool under a traditional model, with our students in the classroom following the same schedule we have had for the last several years. However, with the state published guidelines, current restrictions, and the anticipation of continued public health restrictions through the fall, it will not be possible to continue as we have in the past. We will begin in the fall by offering two models of instruction for our preschool families. As a community we will have to be flexible as we monitor the progress of COVID-19. Plans are fluid and we may need to make adjustments to our plans throughout the school year.

**Options for the beginning of the preschool year**

**Families will choose one of the following options:**

**Option 1: Enhanced Traditional Model and Virtual Instruction with Weekly Rotating Schedule**

This plan will include in school face to face instruction and virtual instruction, alternating from week to week. Preschool students do not wear masks and per guidance from public health officials must be socially distanced. This requirement for social distancing without the use of masks has placed limits on the number of students that can be in a classroom at one time. Because we are limited in the number of students that can be in face to face instruction we have created groups for our students. Groups will rotate weekly M-TH between face to face instruction and virtual instruction. Instruction will begin on September 8, 2020.

This plan includes enhanced safety precautions such as temperature checks upon arrival, frequent handwashing and hand sanitizer use, increased frequency of cleaning of high touch areas (door knobs, classroom materials, tables, etc), and the removal of some materials from the classroom. There will be no assemblies or field trips. Visitors to the school will be limited. We will be moving to a contactless sign in and payment system. Breakfast and lunch will be served in the classroom as in the past. We will not be offering bus transportation for preschool students this year.

F2F= Face to Face Instruction

VL=Virtual Learning

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 Sept. 7-11	Labor Day	Group A F2F Group B VL	Group A F2F Group B VL	Group A F2F Group B VL	No Classes
Week 2 Sept. 14-18	Group A VL Group B F2F	No Classes			
Week 3 Sept. 21-25	Group A F2F Group B VL	No Classes			

### Option 2: Virtual Learning

This plan is a virtual learning only option with students remaining at home. Students will receive instruction in a variety of ways online. Students will complete and submit assignments to their teacher electronically. Instruction will begin on September 8, 2020. Meals will not be provided.

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 Sept 7-11	Labor Day	VL	VL	VL	No classes
Week 2 Sept 14-18	VL	VL	VL	VL	No classes
Week 3 Sept 21-25	VL	VL	VL	VL	No classes

### Transportation

Bus transportation will not be provided for preschool students this year.

### Drop Off

Due to social distancing guidelines, drop off times must be staggered. Students must have a temperature check prior to entering the building. Temperature checks must be documented daily. A Preschool Staff member will take the child's temperature and document it. If found fever free, students will be signed in. We must limit the number of people in the building, so staff members will take children to the classroom. Drop off for preschoolers will take place from 8:20-8:40.

### Pick Up

Pick up times must also be staggered. Preschool will dismiss at 2:45 and all students must be picked up by 3:00. Preschool staff will escort students to families.

**Tuition**

Families that are not eligible for the state funded preschool program (free tuition program), may utilize our tuition based program. Families in the tuition program have the same options listed above. There will be a tuition and materials charge for face to face learning and for virtual learning. During virtual learning, teachers will be providing developmentally appropriate lessons along with materials.

Tuition for face to face instruction will remain \$84.00 per week plus the cost of meals. Tuition for virtual instruction will be \$20.00 per week.

**Home Visits**

Home visits are a requirement for preschoolers, in regulation. Home visits will be conducted virtually unless the regulation is waived.

**Developmental Screenings**

Developmental screenings are a requirement for preschoolers, in regulation. Screenings will be scheduled and completed using social distancing guidelines.

**Exceptional Learners**

If your child has an Individual Education Plan (IEP) your child's Case Manager will be in contact with you to address any individual concerns.

**Safety Precautions**

Our first priority is the safety of our students, their families, and our employees. We will follow to the best of our ability Healthy at School safety expectations released by KDE in conjunction with the Kentucky Department of Public Health, Greenup County Health Department, and the Governor's office.

- Staff and visitors will wear a mask, except those with a medical exemption.
- Staff and students will have a temperature scan prior to entering the building. Any student or staff member with a temperature of 100.4 or above will be isolated and the District Health Coordinator contacted.
- Students will report to their designated area upon entry to the building.
- All staff and students will wash hands or use hand sanitizer upon entry to the classroom.
- Assigned seating will occur in the classroom.
- Teachers and students will remain together to limit movement in the building.
- All staff will wear PPE.
- Non essential visitors will be limited.
- There will be increased cleaning and sanitizing of buildings and school property.
- A playground schedule will be utilized. Playgrounds are subject to close.
- Students will wash their hands or use hand sanitizer prior to using the playground.
- School nurses will have procedures in place to deal with students that exhibit COVID 19 symptoms in a separate area from the nurses office.

**Choosing an option**

A document will be released online for families to choose the option they would like to utilize.

The document will be located on our social media pages.

Mrs. Staton will be contacting families that have registered to discuss the options available.

Please feel free to reach out to Mrs. Staton, Preschool Coordinator,

([kim.staton@russellind.kyschools.us](mailto:kim.staton@russellind.kyschools.us)) if you have any questions. Visit our website and follow our social media for up to date and accurate information. Thank you for your patience and understanding as we work together to provide the best education possible for Russell Preschool Community families while also protecting our students, families, and employees. Follow our social media pages: Facebook: Russell Preschool Community; Twitter:RussellPreK.