

Phase Two: District Assurances 2018-2019

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Russell Independent

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Phase Two: District Assurances

Introduction

Assurances are a required component of the CDIP process (703 KAR 5:225). Please read each assurance and indicate whether your district is in compliance by selecting the appropriate response (Yes, No or N/A). If you wish to provide further information or clarify your response, space for comments is provided. Comments are optional. You may upload any supporting documentation as needed.

District Assurances

1. All schools in our district notify parents when their children are taught for four or more consecutive weeks by teachers who do not meet state certification requirements.

- Yes
- No
- N/A

COMMENTS

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

2. Our district provides professional development for staff based on a comprehensive needs assessment, which included a review of academic achievement data and additional criteria, to ensure all students are college, career, and transition ready.

- Yes
- No
- N/A

COMMENTS

In the fall of each school year, our schools analyze summative state assessment results and are trained by the staff of KASC in data review. We also analyze formative data throughout the school year in grade levels and department level meetings from purchased instructional products and teacher made assessments. The teams of teachers and administrators work to make the needed instructional changes to enhance student growth. In the spring term our teachers complete a professional learning needs assignment that is aligned to the Kentucky Framework for Teaching as to the needed supports for the upcoming year. We currently offer 21 AP credit classes and 10 Dual Credit class for the academic readiness portion. The Career Readiness portion is addressed with our local area technology center. Our students have 6 pathways in which they can gain industry certification and end of program assessments. The teachers at the RATC attend technical update training each summer in their given field of certification.

ATTACHMENTS

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3. Our district has planned strategies to recruit and retain certified teachers.

- Yes
- No
- N/A

COMMENTS

Our district publicizes our teaching positions, provides for on line application services, and we attend area college teacher fairs to recruit high quality teachers. Additionally, our teachers are among the top ten in the state for salary. An attraction for Russell Independent is our size and our community. The Russell Independent School District is located in North Eastern Kentucky. It is located on the banks of the Ohio River and serves two small suburban cities, Flatwoods and

Russell, Kentucky. Russell Independent Schools was founded in 1892. We serve a student population that is approximately 2,200 with a staff of 176 certified employees and 232 classified employees. A priority focus for our district is to have a culture where our focus, drive, and motivation is "ALL about the kids". Russell Independent Schools' mission is to inspire and empower all students to reach their maximum potential: one student, one lesson, one day at a time. Russell Independent is a district where you will find open communication with all stakeholders, a place where transparency is evident, and we hold ourselves and our students to a high level of accountability. Over the past ten years we have been very fortunate to have teachers desire to transform their classrooms into digital spaces. Through area grants, teachers have been able to purchase the technology needed to implement technology driven practices. Once a teacher receives a grant in years past, they were asked to share student work produced and in turn lead job embedded professional learning for peers. We say this to set the tone that our district is one that values job embedded professional learning and seeks opportunities to collaborate, share, and seek out the latest instructional strategies utilizing technology. Currently we have 31 Google Level I certified teachers and 4 Level II certified teachers within our district of 176 certified teachers. Our goal is to continue to increase our percentage of Google Certified Teachers each year. We currently have over 50 teachers registered for Google Boot Camp that we will provide through our technology department. Our culture supports this transformational change. We share our learning experiences through set professional learning days, Ed Chats, develop community networks, grade level or content level learning communities, and faculty meetings. We ensure that the learning continues throughout the year and not simply at the beginning of school. We know that for true learning to occur and change to be transformational, teachers will need support for the duration of the school year. We support this learning in small segments based upon the needs of the teachers and the age ranges of the students. Our elementary schools and middle school focus each year on creating positive culture, care, and concern for fellow peers through various motivational methods and programs such as Thrive, KRUSH, DARE and CARES. We were also honored to have our School Resource Officer to be honored by KASA as one of 3 Fred Finalists in the State of Kentucky. Russell Independent is a district that strives to ensure the safety of our students, teachers, staff, and school community. Russell Independent has a plethora of reasons as to why we have a low teacher turnover rate. Russell Independent is a great place to work and raise children.

ATTACHMENTS

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4. Our district ensures that program funds are targeted to schools that have the lowest proportion of certified teachers, have the largest average class size, or are identified as Comprehensive Support and Improvement (CSI) or Targeted Support and Improvement (TSI) schools.

- Yes
- No
- N/A

COMMENTS

Russell Independent ensures program funds are allocated to our schools as needs arise. All of our schools have high quality certified teachers in every content area. Our class sizes remain under the maximum class size per grade level. There have been occasions where our school councils, in conjunction with our board of education, have hired additional staff to assist any school or grade level that may need to exceed the capacity for that particular year with the allocation funding the next year to ensure that the class size does not exceed the maximum capacity as per regulation. We currently do not have any schools that are labeled TSI or CSI. All of our schools are above the cut scores in each area and are labeled as other.

ATTACHMENTS

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5. Our district ensures that all personnel compensated from federal program funds are performing assignments aligned to the program purpose, according to the program plan, and appropriate documentation of such work is maintained.

- Yes
- No
- N/A

COMMENTS

The district is strict with the administration of federal government programs. We monitor this through the use of the Personal Activity Report for employees who are paid through multiple funds as well as the Semi-Annual Certification Report for employees who are paid 100% from federal programs.

ATTACHMENTS

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6. Our district maintains proper time and effort documentation for all personnel paid with federal funds according to specific federal program requirements.

- Yes
- No
- N/A

COMMENTS

The district is strict with the administration of federal government programs. We monitor this through the use of the Personal Activity Report for employees who are paid through multiple funds as well as the Semi-Annual Certification Report for employees who are paid 100% from federal programs.

ATTACHMENTS

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7. Our district ensures that there is documentation to support the child count for local institutions for neglected children that was submitted to KDE.

- Yes
- No
- N/A

COMMENTS

ATTACHMENTS

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8. Our district ensures that set-aside funds for neglected institutions in the district are spent on identified student needs.

- Yes
- No
- N/A**

COMMENTS

The district is not serviced by any institutions for neglected children.

ATTACHMENTS

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9. Our district ensures that neglected student needs were identified through consultation with staff at all neglected institutions in the district.

- Yes
- No
- N/A**

COMMENTS

The district is not serviced by any institutions for neglected children.

ATTACHMENTS

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10. Our district ensures that parents are involved in deciding ways in which parent and family engagement funds are used.

- Yes**
- No
- N/A

COMMENTS

The district invites all parents and community members to an annual In The Know Night at which approximately 200 parents and community members are part of the Title I Business Meeting. At this time, Parents and community members are given information regarding the Title I budget and programming. This is an opportunity to provide input through personal discussion and written surveys. District Title funds and programming are then allocated with this input in mind.

ATTACHMENTS

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11. Our district ensures that there is an annual meeting to inform parents of program requirements, including the right of parents to be involved in planning, review and improvement of parent programs.

- Yes**
- No
- N/A

COMMENTS

The district invites all parents and community members to an annual In The Know Night at which approximately 200 parents and community members are part of the Title I Business Meeting. At this time, Parents and community members are given information regarding the Title I budget and programming. This is an opportunity to provide input through personal discussion and written surveys. District Title funds and programming are then allocated with this input in mind.

ATTACHMENTS

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12. Our district ensures that it communicates with school councils/school staff on an ongoing basis including information on program requirements, analysis of data and review of the schoolwide program (SWP) or targeted assistance school's (TAS) program plan to ensure compliance and effectiveness.

- Yes
- No
- N/A

COMMENTS

Each Site Based Council reviews and revises the plans for federal program budgets and administration annually. Further, Title programs are updated during the monthly SBDM Meetings.

ATTACHMENTS

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13. Our district ensures that private schools (within and outside the district) serving students from participating public school attendance areas have been contacted to offer Title I, Part A equitable services.

- Yes
- No
- N/A

COMMENTS

The District participates with the six districts of Boyd and Greenup counties to support the federal programming requirements and needs of Holy Family Christian School. We meet with them annually for a consultation and we also invite the administrator of Holy Family to a quarterly Title I cadre meeting to help ensure their successful participation.

ATTACHMENTS

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14. Our district ensures that schools meet cap size requirements prior to using Title I and/or Title II funds.

- Yes
- No
- N/A

COMMENTS

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15. We certify that we are a District of Innovation and attach the approved application.

- Yes
- No
- N/A**

COMMENTS

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16. The district certifies it has submitted the required District School Safety Report in eProve to verify compliance with KRS 158.162, to assure schools are safer places for students and staff and that school safety practices are being developed and are in place.





- Yes**
- No
- N/A

COMMENTS

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

ATTACHMENT SUMMARY

| Attachment Name | Description | Item(s) |
|---|--|----------------|
|  RHS Professional Development Needs Survey | RHS Professional Development Needs Survey | 2 |
|  RMIS Professional Development Needs Survey | RMIS Professional Development Needs Survey | 2 |
|  RMS Professional Development Needs Survey | RMS Professional Development Needs Survey | 2 |
|  RPS Professional Development Needs Survey | RPS Professional Development Needs Survey | 2 |